

The Pandora-Gilboa Local Board of Education met in regular session March 21, 2016 at 7:00 p.m. in the media center. President Steve Doseck called the meeting to order. The following members answered to roll call: Kathi Amstutz, Marcia Hovest, Kris Sherer and Dick Wahl. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

#### COMMITTEE REPORTS

*Personnel* – none

*Students/Programs* – none

*Finance* – none

*Property* – Village – Arthur-Lugibihl Center, problems, positive meeting with Mayor and village council

*Public Relations/Operations* – none

#### RESOLUTION 46-16: APPROVAL OF BOARD AGENDA

It was moved by Kris Shearer, seconded by Kathi Amstutz that the Board approves the board agenda. Motion carried.

#### RESOLUTION 47-16: APPROVAL OF MINUTES

It was moved by Marcia Hovest, seconded by Dick Wahl to approve the minutes of:

February 15, 2016 - regular

Motion carried.

#### TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

#### RESOLUTION 48-16: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dick Wahl, seconded by Kris Shearer that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Steve Doseck, yea. Motion carried.

#### CORRESPONDENCE

None

#### ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, and technology coordinator on the progress of the 2015-2016 school year.

#### Jodi Schroeder, Principal K-8

Nothing new to report.

#### Jeff Wise, Principal 9-12

Nothing new to report at this time.

Eric Vennekotter, Technology

The first of our new announcement screens has been put up in the main hallway intersection. The initial reaction to it appears to be positive and we continue to tweak its design and function as new ideas come up. We've got two more displays to go up in the auditoria and also the interactive display that goes in the hallway.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 49-16: APPROVED BUILDING USE REQUEST

It was moved by Kathi Amstutz, seconded by Kris Shearer that the Board approves the following building request:

1. Jeff Harris  
WHAT: AAU Basketball  
WHERE: Gymnasium  
WHEN: Tuesdays & Thursdays,  
2-25-16 – 6-2-16  
HOURS: 5:45pm-8:15pm
  
2. Sheila Sigler  
WHAT: Health Seminar  
WHERE: Auditoria  
WHEN: Saturday, March 19, 2016  
HOURS: 9:00am – 8:00pm

Motion carried.

RESOLUTION 50-16: APPROVED MEMORANDUM OF UNDERSTANDING WITH OAPSE LOCAL #52

It was moved by Marcia Hovest, seconded by Dick Wahl that the Board approve the Memorandum of Understanding with OAPSE Local #52 as presented.

Roll Call to accept resolution: Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Steve Doseck, yea. Motion carried.

RESOLUTION 51-16: RENEWED CONTRACT FOR ASSISTANT TECHNOLOGY COORDINATOR

It was moved by Kris Shearer, seconded by Kathi Amstutz that the Board renew a 2 year contract for Tyler Oney as Assistant Technology Coordinator effective August 1, 2016 thru July 31, 2018.

Roll Call to accept resolution: Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Steve Doseck, yea. Motion carried.

RESOLUTION 52-16: RENEWED CONTRACT FOR CENTRAL OFFICE DIRECTOR

It was moved by Kathi Amstutz, seconded by Dick Wahl that the Board renew a 4 year contract for Shelly Guthrie as Central Office Director effective August 1, 2017 thru July 31, 2021.

Roll Call to accept resolution: Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Steve Doseck, yea. Motion carried.

RESOLUTION 53-16: HIRED PART-TIME PAYROLL CLERK

It was moved by Marcia Hovest, seconded by Kris Shearer that the Board hire Cindy Zuercher as part-time payroll clerk for the term of 4 years effective August 1, 2016 thru July 31, 2020.

Roll Call to accept resolution: Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Steve Doseck, yea. Motion carried.

RESOLUTION 54-16: ACCEPTED RESIGNATION OF FULL-TIME PAYROLL CLERK

It was moved by Kathi Amstutz, seconded by Marcia Hovest that the Board accept the resignation of Cindy Zuercher as full-time payroll clerk effective 6-1-2016.

Roll Call to accept resolution: Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Steve Doseck, yea. Motion carried.

RESOLUTION 55-16: APPROVE STIPEND OF \$500.00

It was moved by Dick Wahl, seconded by Kris Shearer that the Board approve the stipend of \$500.00 to Keri Hixon for organizing and supervising the spring book fair.

Roll Call to accept resolution: Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 56-16: ADOPTED RESOLUTION REGARDING HIGH SCHOOL COURSES**

It was moved by Kathi Amstutz, seconded by Kris Shearer that the Board adopt the following resolution:

WHEREAS, the curriculum for the following courses meet the requirements set forth by the state to award high school credit for these courses:

WHEREAS, the teacher assigned to teach the following courses to the 8<sup>th</sup> grade students is licensed and highly qualified to teach these courses;

WHEREAS, the 8<sup>th</sup> grade courses are scheduled to meet all time requirements for awarding one Carnegie unit of credit for successful completion of the course;

The Pandora-Gilboa Board of Education hereby authorizes the issuance of one Carnegie unit of high school credit to any 8<sup>th</sup> grader who successfully completes the following courses and directs the administration to include such credit as a matter of record on the student's official transcript.

Algebra I - 1 credit  
Health - .50 credit  
PE - .25 credit  
American History I – 1 credit  
Spanish I – 1 credit

Roll Call to accept resolution: Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 57-16: APPROVED CLASSIFIED SUBSTITUTES**

It was moved by Marcia Hovest, seconded by Dick Wahl that the Board approves the following individuals as classified substitutes:

Tricia Burkholder - nurse  
Kathy Rutschilling - nurse  
Brandy Hovest – nurse, office aide, library aide

Roll Call to accept resolution: Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 58-16: ACCEPT RESIGNATION OF HEAD BOYS' BASKETBALL COACH**

It was moved by Kris Shearer, seconded by Kathi Amstutz that the Board accept the resignation of Logan Smith as head boys' basketball coach effective 3-9-16.

Roll Call to accept resolution: Marcia Hovest, nay; Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 59-16: APPROVE STUDENT HANDBOOK**

It was moved by Marcia Hovest, seconded by Kathi Amstutz that the Board approve the student handbook for the 2016-2017 school year.

Roll Call to accept resolution: Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 60-16: ACCEPTED DONATIONS FOR PG BAND**

It was moved by Marcia Hovest, seconded by Dick Wahl that the Board accept the following donations towards a new tuba for the PG band:

Joe & Lisa Galvin - \$1,209.00  
Music Boosters - \$1,209.00

Roll Call to accept resolution: Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Steve Doseck, yea. Motion carried.

**RESOLUTION 61-16: ACCEPTED DONATIONS FOR ATHLETIC PROGRAM**

It was moved by Kathi Amstutz, seconded by Kris Shearer that the Board accept the following donations from Jim Ridge for the PG athletic program:

Hurdles (20)  
Hurdle flight carts (6)  
Hurdle carts (3)  
Field liner (1) Graco field lazer  
Pandora Excavating (sidewalk for track)

Roll Call to accept resolution: Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Steve Doseck, yea. Motion carried.

#### RESOLUTION 62 -16: HIRED TRACK COACHES

It was moved by Kathi Amstutz, seconded by Marcia Hovest that the Board hire the following individuals for the track program for spring of 2016:

Brenda Terrian – varsity girls’ assistant coach – step 3  
Mike Terrian – varsity boys’ assistant coach – step 2

Roll Call to accept resolution: Marcia Hovest, yea; Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Steve Doseck, yea. Motion carried.

#### RESOLUTION 63-16: APPROVED TRACK VOLUNTEER

It was moved by Kris Shearer, seconded by Dick Wahl that the Board approve the following volunteer:

Paul Miller – Jr. high track

Roll Call to accept resolution: Kris Sherer, yea; Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Steve Doseck, yea. Motion carried.

#### SUPERINTENDENT’S REPORT

- A. LPDC
- B. Track – ADA path, Discus pad
- C. Study hall Monitor & Dishwasher
- D. Add Elementary Teacher

#### OLD BUSINESS

None

#### NEW BUSINESS

None

#### PUBLIC PARTICIPATION – ITEMS TO CONSIDER FOR FUTURE BOARD MEETINGS

None

#### RESOLUTION 64– 16 EXECUTIVE SESSION

It was moved by Kris Sherer, seconded by Kathi Amstutz that the Board enter executive session to:

- A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student.

Roll Call to accept resolution: Dick Wahl, yea; Kathi Amstutz, yea; Marcia Hovest, yea; Kris Sherer, yea; Steve Doseck, yea. Motion carried.

Time entered: 7:26pm

Time exited: 8:24pm

Adjournment – With no further business, Mr. Doseck declared the meeting adjourned at 8:25pm.

Signed:

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Board President

Attest:

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Treasurer